

Barren River Area Development District Early Intervention Council

Minutes

Date: September 16, 2005

Members/Designees Present Janet Fugate, Toby Black, Sandy Hackbarth, Tina Smith, Debra Myers, Libby Jones, & Betsy Kitchens

Staff Present Nan Slaughter, Donna Croslin, Bethanie Christman, & Sandra Wilson

Guests Present Dawn Boyles, Ella Moore, & Rachael McClure

Minutes by: Debra Myers

SUBJECT	DISCUSSION	ACTION
Point of Entry Report by Donna Croslin	<p>The Point of Entry Report was reviewed and discussed. Provider shortages are in all counties. Metcalfe County has new provider of DI services who is completing training and will soon be available to provide services in that county.</p> <p>The majority of referrals were from parents and doctors. Only one referral from social services.</p> <p>60 cases carried over with 26 cases not completed in 45 days for various reasons.</p>	<p>Some county data was accidentally omitted from the report and will be forwarded to Sandra Wilson.</p> <p>New OT- Ella Moore introduced to the group.</p>

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<p>Technical Assistance Report by Sandra Wilson and Nan Slaughter</p>	<p>Currently, working on developing 6 year plan for OSEP which includes all area of First Steps programming. Sandra and Nan have been working with Donna & Bethanie to look at one major issue which is the difficulty in meeting the 45 day timeline. No exceptions are granted by federal office for the 45 day timeline between referral and the initial IFSP meeting. Evidently, getting reports slows the process. This is a serious problem that could result in potentially losing federal funding.</p> <p>Regions that have more providers and staff may not have difficulties with 45 day timelines. Some primary evaluators in our region have other jobs. Point of entry staff having difficulties scheduling in cases due to case load.</p> <p>Several ideas that might alleviate this problem were discussed including connecting billing to report completion, having an evaluative team who does not serve other children, sending email to remind providers of the timeline and its importance.</p>	<p>We know the 45-day timeline is a serious issue for us as a group, not just Point of Entry. Further discussion and review of options will be required since this problem needs to be addressed.</p> <p>One action could be to send out an email to all providers in the region to remind them of the 45 day timeline, emphasizing the importance of meeting the timeline and explaining how providers can help with this by getting reports completed within the time set forth in regulations.</p>

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Parent Member.	Julie Allen has notified Sandra and Betsy that she regrets that she must resign from the DEIC due to scheduling conflicts.	Will need to look for another parent to replace her.
New Director of Public Health.	Dr. Ruth Ann Sheppard is the new Director of The Department for Public Health. First Steps is under this department.	
Transition to School Issues	There are some new procedures in this area that we will be hearing about. There will still be inter-agency agreements, like have now; however, may be adding local or community partners who are not just Part B and Part C funded. May be looking at entire spectrum of transition possibilities (e.g. Daycare, home, etc)	There is a meeting scheduled to discuss these transition issues sponsored by RTC's. On November 17 from 10-11:30 will be a general overview session. From 1-4 PM, there will be two concurrent sessions with one on Community Planning and another session on Interagency Agreements. Sandra Wilson to email flier on this training.
Monitoring Process	<p>OSEP did not like our monitoring process since it does not fully address quality issues and it is primarily a review of billing records and charts. Expect changes to come. A family satisfaction component may be added. Monitoring may center on service delivery as stated on IFSP.</p> <p>If action plans written and not followed, there may be financial repercussions for chronic violations.</p> <p>Meredith Brown quality assurance person in KY.</p> <p>Overall our quality is good; may be just a matter of documentation and quantification.</p>	Continue as is until notified.

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Old Business	Nothing to discuss.	
New Business	<p>Family Training on Transition to School Issues. Toby Black was concerned about hearing from several parents with children with disabilities who are having significant difficulties with transition to public school. Specific situations appear to be around obtaining related services and/or no longer being eligible for services because they were not educationally relevant.</p> <p>In the past, the First Steps Parent Consultant has provided transition to school trainings to help parents understand the system and what to expect, but this has not been offered recently due to the consultant position being vacant.</p> <p>The group discussed the differences between First Steps and Public School in regulations and service delivery systems that may contribute to misunderstandings and changes upon transition. There was much discussion on who would be appropriate partners for developing a parent training.</p>	<p>The group decided that Parent Trainings on Transition to School may be appropriate and an interagency task. It may even be a series of trainings. A committee of partners was to be developed that consisted of representatives from DEIC, Parent Coordinator, DI/provider, public schools, CESC Family Resource Center, university faculty, and Caveland Educational Support Center.</p> <p>The group would identify an agenda for the trainings of approximately 1 ½ hour sessions.</p>

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Parent Consultant Announcements	<p>No complete applications at this point, only inquiries.</p> <p>BMW Breast Cancer fundraiser, Saturday from 10-4. For \$10 per car can drive a car. Money to go to the Komen Center for Research in TX.</p> <p>Potter Children's Home having the annual Fall Festival on September 16. Great crafts.</p> <p>PECS training in Nashville on October 20 & 21, 2005. Web address: PECS http://www.pecs.com</p> <p>Assessment of Basic Language and Learning Skills training. October 21, 2005. Register www.Caveland.org</p> <p>Web address for Child Evaluation Center:http://www.wkucec.com/</p>	